



Woodland Grange Primary School

Session Request Form

Pre-School Fees (Fees stated are for the 2021/22 Academic Year)

Below are details as to how we offer the Free Early Education Entitlement (FEEE) for children aged 3 and 4 years old. It allows parents to access 15 hours per week of free childcare, which equates to a maximum of 570 hours per year.

30 HOURS FEE ENTITLEMENT:

Working parents may be able to access up to an additional 15 hours per week of funded childcare, a total of 1140 hours per year. If you believe you may qualify for the extended entitlement you should ensure you check your eligibility by visiting www.childcarechoices.gov.uk. If you are eligible you will receive a Department for Education Reference Number (DERN). This code needs to be received by our Pre School before the start of the funding term in which you intend to use the extended hours. Failure to do this will mean you will have to wait until the following funding term to claim your funded hours.

We understand that this process can take up to 3 weeks to get set up particularly just before the start of a term, and so we therefore recommend that parents apply as soon as possible to ensure they receive the funding they are entitled to.

You must have a valid code by the end of the month before a new term starts.

You must reconfirm your eligibility every 3 months.

The Pre School is open all year round except for Bank Holidays, one week at Christmas and at the start of the new academic year for staff training and 1:1 meetings. If you opt for all-year-round provision, 13 weeks will be at the non-reduced daily rates.

If you have two or more children at Pre School a 10% discount is given on the older child's fees.

Additional Charges:

- Breakfast will be charged at £1.00 per day
- Lunch will be charged at £2.30 per day
- Tea will be charged at £2.00 per day
- Additional Hours
- Trips



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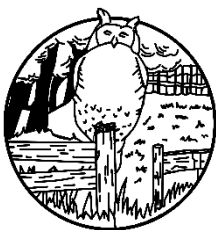
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Below is an example of how to calculate fees:

Term Time Only: Need 5 days of provision of “Early Morning to 5pm - 7.45am to 17.00pm”

(Fee of **£35.94 & **£18.69** taken from Session Request Form)**

	<u>15 Hours FEEE Funded:</u>	<u>30 Hours FEEE Funded:</u>
Funded Daily Rate:	£35.94 x 5 Days = £179.70	£18.69 x 5 Days = £93.45
Breakfast:	£1.00 x 5 Days = £5.00	£1.00 x 5 Days = £5.00
Lunch:	£2.30 x 5 Days = £11.50	£2.30 x 5 Days = £11.50
Tea:	£2.00 x 5 Days = £10.00	£2.00 x 5 Days = £10.00
<u>Total Payable Per Week:</u>	<u>£206.20</u>	<u>£119.95</u>



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Name Of Child: _____

D.O.B _____

Parent main contact email address: _____

Signature _____

TERM-TIME ONLY or **ALL-YEAR-ROUND** (please circle the option you require)

Date

Session	Timings	No. of Hours per Day	Daily Rate	15 Hrs FEEE Funded Daily Rate (Based on 3 Hrs FEEE Per Day)	30 Hrs FEEE Funded Daily Rate (Based on 6 Hrs FEEE Per Day)	M	T	W	Th	F
Morning	08.45 – 11.45	3 Hrs	£17.25	£0.00	N/A					
Afternoon ¥	13.00 – 16.00	3 Hrs	£17.25	£0.00	N/A					
School day *	08.45 – 15.15	6 Hrs 30 Mins	£37.38	£20.13	£2.88					
EXTENDED DAY										
School Day to 4pm * ¥	08.45 – 16.00	7 Hrs 15 Mins	£41.69	£24.44	£7.19					
School Day to 5pm * ¥	08.45 – 17.00	8 Hrs 15 Mins	£47.44	£30.19	£12.94					
School Day to 6pm * ¥	08.45 – 18.00	9 Hrs 15 Mins	£53.19	£35.94	£18.69					
Early Morning to 3.15pm *	07.45 – 15.15	7 Hrs 30 Mins	£43.13	£25.88	£8.63					
Early Morning to 4pm * ¥	07.45 – 16.00	8 Hrs 15 Mins	£47.44	£30.19	£12.94					
Early Morning to 5pm * ¥	07.45 – 17.00	9 Hrs 15 Mins	£53.19	£35.94	£18.69					
Early Morning to 6pm * ¥	07.45 – 18.00	10 Hrs 15 Mins	£58.94	£41.69	£24.44					

N.B.: THE MORNING & AFTERNOON SESSION CANNOT BE COMBINED IN A DAY

Breakfast will be charged at £1.00 per day for 7.45am start

** Lunch will be charged at £2.30 per day*

¥ Tea will be charged at £2.00 per day

Parent main contact email address: _____

Parent mobile number: _____

Date: _____