Dear Parents/Carers,

We are pleased to welcome you and your child to Woodland Grange Pre-School, and we are looking forward to building a strong partnership this year. We believe that the relationships between every child, their parents/carers and school staff are key to a successful educational journey.

We would like to take this opportunity to invite you to our online learning platform ‘Tapestry’, which is used for recording your child’s learning throughout Pre-School and the Foundation year. It is a website that can be accessed on a computer, laptop, smartphone or tablet. We use this platform because it is a secure and exciting way to share your child’s development and learning with you. If you do not have access to the internet, your child will still have an online journal that we will be able to share with you in school at a mutually convenient time.

The safeguarding of our children is very important to us. Everything that is added to Tapestry will be added to our school account and can only be viewed by school staff that use the system and by you using your unique log in. Entries for your child cannot be seen by other parents/carers. Sometimes the children work with others in group play so where a group photo or video is included, this can be seen on the other children’s accounts. It is important that, for the purposes of safeguarding, you do not share photos or videos from your child’s account that include other children on social media or other online/electronic platforms.

By logging on with a secure username and password you will be able to view all your child’s observations, photographs and videos from their time in Early Years. You will even receive an email telling you when a new observation is available for you to view. You can add your own photographs, videos, comments, achievements, and “wow” moments so that we can find out about the learning that happens at home. There will not be daily entries as high-quality interactions between staff and children are paramount within our setting.

Once emails have been entered by the school you will receive an email from Tapestry explaining how to create a password (this will sometimes appear in your junk folder). You can then view your child’s learning journey at www.tapestryjournal.com or by downloading the app. One of the reasons for choosing Tapestry was how easy it is to use but should you have any problems, we will be happy to help you.

Kind Regards,

Mrs Turner

Pre-School Lead and EY SENDCO

Permission Slip : 2023-2024

Name of child(ren) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of parent/carer\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The email address I wish to use for my Tapestry account is:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I agree not to electronically share any part of my child’s learning journey or any photos that include another child. I agree to keep the log in details will only be used by parents/carers of my child. I agree for my child to be included within group photographs that may be uploaded to Tapestry.

Signed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I agree for photographs of my child to be:

* Displayed within the classroom/school
* On the school website
* On the school Twitter
* Within digital marketing e.g., advertising the school/Pre-school.

Signed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_